

**THE
SWEETWATER
MUNICIPAL
CODE**

Prepared by the

**MUNICIPAL TECHNICAL ADVISORY SERVICE
INSTITUTE FOR PUBLIC SERVICE
THE UNIVERSITY OF TENNESSEE**

in cooperation with the

TENNESSEE MUNICIPAL LEAGUE

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Change 5, November 4, 2013

CITY OF SWEETWATER, TENNESSEE

MAYOR

Doyle F. Lowe

VICE MAYOR

Julian Walton

COMMISSIONERS

Edward Lee

Sam Moser

Billy W. Stockton

Billy G. West

RECORDER

Jessica P. Morgan

PREFACE

The Sweetwater Municipal Code contains the codification and revision of the ordinances of the City of Sweetwater, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the city's ordinance book or the city recorder for a comprehensive and up to date review of the city's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the city's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 8 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the city is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the city agrees to pay the annual update fee as provided in the MTAS codification service charges policy in effect at the time of the update.

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such ordinances. This service will be performed at least annually and more often if

justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Linda Dean, the MTAS Sr. Word Processing Specialist who did all the typing on this project, and Dianna Habib, Administrative Services Assistant, is gratefully acknowledged.

Steve Lobertini
Codification Consultant

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE
CITY CHARTER**

ARTICLE V

Section 4. Ordinance adoption--resolutions. Ordinances shall be passed in the following manner. Every proposed ordinance shall be in writing, with copies furnished in advance to the mayor and each commissioner. After adoption of a Code of Ordinances, each ordinance of a general and permanent nature shall be adopted as amending or adding a section or subsection of the Code. Each ordinance amending an existing ordinance, or section or subsection of the Code, shall state the section or subsection of the ordinance or Code as amended in its entirety. Each ordinance shall be passed on two separate days at regular, adjourned or special meetings. However, at least fourteen (14) days shall have lapsed between the first and final passage of any ordinance. At the first meeting a brief summary shall be given of the proposed ordinance, and the meeting shall be open for questions and discussion of it. A reasonable number of written copies of ordinances shall be available to the public at the meetings and at city hall before the second and final passage by the board. Ordinances, resolutions and other measures of the board shall be passed by an affirmative vote of a majority of the board present and voting. Abstentions shall be counted neither as a yes nor a no vote. The record of how each commissioner or the mayor voted shall be spread on the minutes. A summary of the material provisions of the ordinance and a notice that the ordinance is on file in the recorder's office for anyone wishing to see it shall be published in a newspaper circulating in the city. The effective date of the ordinance may be at any time within ninety days of its final passage, but in no case shall it be effective until such summary and notice are published. After passage, each ordinance shall be authenticated by the mayor and recorder, or in their absence by two commissioners, and placed in an ordinance book. It shall not be necessary to copy the ordinance in the minutes, but reference to it shall be made in the minutes. A separate binder may also be provided for resolutions in which event they shall be authenticated as are ordinances, and their inclusion in the minutes dispensed within the same manner as ordinances.