

TITLE 2

BOARDS AND COMMISSIONS, ETC.

CHAPTER

1. BOARD OF SEWERAGE COMMISSIONERS.
2. COMMITTEE OF THE WHOLE.
3. PEGRAM EMERGENCY MANAGEMENT PROGRAM.

CHAPTER 1

BOARD OF SEWERAGE COMMISSIONERS

SECTION

2-101. Composition of board.

2-101. Composition of board. Pursuant to Tennessee Code Annotated, § 7-35-406(a), the board of mayor and aldermen shall perform the duties required of the board of sewerage commissioners. (Ord. #2002-09, April 2002)

CHAPTER 2

STAFF MEETINGS

SECTION

2-201. Date of meetings.

2-201. Date of meetings. Staff meetings will be held on the second Thursday of each month. (as added by Ord. #2009-71, March 2009, amended by Ord. #2010-87, Dec. 2010, and replaced by Ord. #2013-97, Feb. 2013)

CHAPTER 3

PEGRAM EMERGENCY MANAGEMENT PROGRAM

SECTION

- 2-301. Creation of Pegram Emergency Management Program.
- 2-302. Pegram Emergency Management Board.
- 2-303. Emergency management powers.

2-301. Creation of Pegram Emergency Management Program.

Pursuant to Tennessee Code Annotated, § 58-2-110, the board of mayor and aldermen hereby establishes a Pegram Emergency Management Program ("the PEM Program"), which will coordinate its activities with those of the Cheatham County emergency management agency, including requests for state or federal emergency response assistance within the county. The PEM Program shall comply with all pertinent laws, rules and regulations applicable to county emergency management agencies. (as added by Ord. #2010-77, Feb. 2010)

2-302. Pegram Emergency Management Board. (1) Board.

The Pegram Emergency Management Board ("the PEM Board") is created to manage emergencies and/or disasters occurring within the town limits of Pegram, Tennessee. The PEM Board will develop a municipal emergency operations plan (the "plan"), reviewed annually, in order to control and coordinate all emergency operations under the PEM Program consistent with and subject to the applicable county emergency management plan.

(2) Members. The PEM Board consists of nine (9) members, as follows: The PEM Director, the PEM Assistant Director, five (5) at-large members from the community as appointed by the mayor, one (1) representative from and designated by the Pegram Volunteer Fire Department, and one (1) representative from and designated by the board of mayor and aldermen. PEM Boardmembers serve without compensation.

(3) Officers. The board of mayor and aldermen shall appoint both a director and assistant director to the PEM Board.

The minimum requirements for serving as director are:

- (a) Resident of Pegram, Tennessee during term of service;
- (b) May not concurrently serve as an elected official;
- (c) Attendance at periodic training courses related to emergency management;
- (d) Attendance at municipal disaster planning sessions;
- (e) Attendance at least once annually at a meeting of the Cheatham County E 911 Board;
- (f) One (1) year experience in emergency/disaster management or the combined educational and work experience equivalent; and,
- (g) Basic computer skills.

- (4) Terms. PEM Boardmembers serve the following terms:
 - (a) The director, fire department representative, and three (3) at-large community representatives serve three (3) year terms each.
 - (b) The assistant director, board of mayor and aldermen representative, and two (2) at-large community representatives serve two (2) year terms each.
 - (c) Terms may be served consecutively.
- (5) Meetings. The PEM Director shall call at least four (4) quarterly meetings of the PEM Board each year with adequate notice of the date, time and place of all meetings provided to the public. All meetings of the PEM Board are open to the public. (as added by Ord. #2010-77, Feb. 2010, and amended by Ord. #2010-86, Oct. 2010, and Ord. #2013-98, April 2013)

2-303. Emergency management powers. (1) The mayor has the power and authority to:

- (a) Declare a state of local emergency affecting only the Town of Pegram. The duration of each state of emergency is limited to seven (7) days but may be extended, as necessary, in seven (7) day increments; and
- (b) Declare a local state of emergency in order that certain commercial vehicles engaged in the distribution of electric power, the supply of fuel, or telecommunications services to residences and businesses may be considered to be participating in an emergency relief effort for the purpose of the federal hours-of-service regulations promulgated by the federal motor carrier safety administration. The Chief Local Elected Official ("CLEO") may declare a local state of emergency prospectively in anticipation of an emergency.
- (c) In the event the mayor is absent or unable to act on behalf of the town, the vice mayor, or acting vice mayor appointed by the board of mayor and aldermen, is authorized to declare a local state of emergency for a period of forty-eight (48) hours, which may be extended as necessary in forty-eight (48) hour increments unless otherwise determined by the board of mayor and aldermen.

(2) The board of mayor and aldermen exclusively retain the power and authority to:

- (a) Provide general oversight of the emergency management program;
- (b) Appropriate and expend funds;
- (c) Make contracts;
- (d) Appoint, employ, remove, or provide, with or without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers;
- (e) Assign and make available for duty town offices and agencies, including the employees, property, or equipment thereof relating to firefighting, engineering, rescue, health, medical and related

services, police, transportation, construction, and similar items or services for emergency operation purposes, as the primary Pegasus Emergency Management forces for employment within or outside town limits;

(f) Request state assistance or invoke emergency-related mutual-aid assistance once the mayor declares a state of local emergency affecting only the Town of Pegasus. The duration of each state of emergency is limited to seven (7) days but may be extended, as necessary, in seven (7) day increments;

(g) During a state of emergency, waive the procedures and formalities otherwise required by law pertaining to:

(i) Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;

(ii) Entering into contracts;

(iii) Incurring obligations;

(iv) Employment of permanent and temporary workers;

(v) Utilization of volunteer workers;

(vi) Rental of equipment;

(vii) Acquisition and distribution, with or without compensation, of supplies, materials, and facilities; and

(viii) Appropriation and expenditure of public funds; and

(3) The PEM Board has the power and authority to:

(a) Develop, implement and preserve a municipal emergency operations plan;

(b) Direct and coordinate the development of emergency management plans and programs in accordance with the policies and plans set by the federal and state emergency management agencies;

(c) Gather and distribute equipment, materials, and supplies for emergency management purposes;

(d) Provide for the health and safety of persons and property, including emergency assistance to the victims of any emergency;

(e) Establish, as necessary, a primary and one (1) or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations; and

(f) All other powers granted by the board of mayor and aldermen from time to time as necessary.

(4) The director, and then the assistant director acting as the director's appointee, is authorized to and shall:

(a) Act as the town designee in all interactions and coordination with county, state and federal emergency management agencies;

(b) Oversee all emergency operations and assistance to victims of any emergency;

(c) Preside at all meetings of the PEM Board; and

(d) Report to the board of mayor and aldermen on at least a quarterly basis. (as added by Ord. #2010-77, Feb. 2010, and amended by Ord. #2010-86, Oct. 2010)